

The Spring Harvest Offering 2012: No Ceiling to Hope . . .

NO CEILING TO
HOPE.

If you are thinking about applying for funding from the Spring Harvest offering please read both pages of these notes carefully, even if you have applied for funding in the past.

The theme for Spring Harvest in 2012 is Church Actually: God's Brilliant Idea'. As an outworking of this theme, Spring Harvest are inviting applications for funding from churches and organisations for projects that are **demonstrating the love of God to the most needy in their communities.**

Successful applications will be submitted by churches or other Christian agencies and be in UK or overseas, working in a local or national setting. All will be interesting projects that are making a substantial and significant difference in their communities.

Successful applicants in 2012 should normally be able to demonstrate:

- Local church involvement
- Work that is outside the immediate church and congregational pastoral responsibilities

Preference will be given to:

- Partnership projects involving more than one local church
- Innovative, new or recent initiatives in your community

Projects may be in UK or overseas, proving that there is a UK office to administer the funds.

All properly completed application forms will be considered by an independent Grants Committee, a group of people with long association with Spring Harvest, the majority of whom are not Memralife Board members. If they are interested in considering your application further your accounts will be scrutinised and you may be asked for more information; your referee may also be contacted.

Spring Harvest receives more requests for funding than it is able to meet and reluctantly has to turn down many good applications, please do not assume your application will be successful.

TIMETABLE

- The closing date for applications is Thursday 10 May 2012.
- We will let you know the result of your application by email at the end of July 2012
- We aim to make payments to successful applicants by September 2012.

Accountability: Successful applications will be asked to send an interim report on the use of funds in January 2013 and full report on their use by end June 2013. Only apply for a grant if you are willing to do this. A representative of Spring Harvest may also visit to appraise the work done.

COMPLETING THE FORM

An initial selection will be made based only on the information you give on the application form so please ensure that you include all the information you wish to be considered

- Complete all questions on the form clearly, in black. Your form will be photocopied.
- Type your answers in normal (not bold) type.
- The spacing gives a suggestion of the amount of information we need in each section. Delete the line spaces as you type, to keep the form to two pages.
- Your completed form should be no longer than two sides of A4 (though your budget may be included on an additional, separate sheet).
- Please print and post your form rather than submit it electronically.
- To assist the administration of your application do not bind or staple your form.
- We are not in a position to make an ongoing funding commitment. If your application includes a sum for salary costs please make it clear how the project will be sustained in the long-term.

Spring Harvest reserves the right not to respond to requests for funding unless they are submitted on a standard application form.

Please post the completed form to:

Grant Request, Spring Harvest, 14 Horsted Square, Uckfield, East Sussex, TN22 1QG, England

If you want confirmation of the arrival of your application please email us at offerings@springharvest.org when you post it, giving the name of your organisation as the subject.

HELP WITH OUR QUESTIONS

Question 2 - We will welcome applications for grants up to £5,000 and smaller amounts will also be welcomed. If you have need of substantially more than that your application will be considered if it very closely meets the criteria, but it is unlikely that we will be able to offer all you need.

Question 8 - To support this application you are welcome to enclose literature that you have produced or give the address of any relevant web site. Please do not send DVD or other non-print media.

Question 9 - Your referee should be another agency with recognised expertise in your area or a leader from another church or agency who knows your work well. They must be able to comment on your work and the project for which you are asking for funding. It may be, for example, a church or mission agency or government or non-governmental organisation. Your referee must be from an organisation with a UK office, though the referee need not be in the UK. Your referee does not need to be someone who has given you funding in the past.

Question 12 - This information is from your latest accounts. Your Net Current Assets are indicated on the Balance Sheet. If we want to consider your application further we will ask to see a copy of your latest independently verified accounts, please do not send accounts with your application.

Question 13 - This **must be a UK address** to deal with administration for your application. If you are not based in the UK please also give the address for your organisation.

Question 14 - Please give the name (not number) of your bank account.

Question 15 – please give an email address where we can contact you, not just your general office contact.

If you are unsure how to download and use the form, please follow these instructions:

1. Open the form by clicking on the application form link on our web page.
2. Save the form on your computer in a convenient folder, for example My Documents.
3. Open your usual Word Processing programme and open the form you saved.
4. Complete and save the form.
5. If you need more space for your budget, cut and paste the table onto a new page and complete it.
6. Print your completed form and send it with supporting literature to this office.