

Spring Harvest Additional Needs



Guide for parents & guardians

Spring Harvest welcomes all children and young people into the programmes, and seeks to be an inclusive and safe place for all of them.

It is a Spring Harvest requirement that, once a booking has been confirmed, we be advised of all relevant details of any additional needs for anyone attending the Under 5s, Children's, Youth or Young Adult programme. Additional needs includes anything which may mean that your child or a young person requires a little extra care and attention.

Our provision for those with additional needs includes:

- A Coordinator and team in each of the children's and young people's programmes whose role is to enable each child or young person who has been identified with additional needs to access as much of the programme as possible.
- A Multi-Sensory Area within each of the 5–7s, 8–11s and 11–14s venues which can be used as a chill-out area for those with additional needs and their carers.
- Our hope is those with additional needs are able to attend their correct programme and then whenever they feel the need, be able to go with their carer to the Multi-Sensory Area, for a while, to chill out in a creative and peaceful atmosphere.
- Extensive resources in terms of planning, finance, dedicated team members and on-resort provision.
- We recognise that God does significant things in the lives of people when they are at Spring Harvest. This includes the children and young people with additional needs and their families.

However, our resources are finite and the availability of team members with the huge variety of skills required is also a limiting factor.

- We are therefore unable to provide one-to-one care for individual children. If a child needs one-to-one care, provision will be made for either their parent, guardian or designated carer to attend the programme and for them to give any assistance or care that may be needed (one carer per child or young person).
- Young people in the 11–14s and 15+ programmes are free to come and go from these programmes as they wish. If it is not safe for your young person to do this, a carer must attend the programme with them.
- Where extra care is needed, but not on a one-to-one basis, the team may still require the carer to stay and help until such time as the team leader is satisfied that the team is able to provide adequate care.
- Everyone who will be attending the programme with your child or young person needs to agree to our guidelines (on the other side of this page).
- A child or young person, whatever their needs, should register and attend the programme with their peers of the same chronological age.
- Spring Harvest team members are not medically trained and they cannot be responsible for ensuring medication is taken at specific times but designated team members have received basic instruction in the storage and administration of epi-pens. In medical emergencies at Spring Harvest, Butlins will be asked to provide medical assistance and we will try to contact you immediately.

How to contact us

If your child needs help because of any of the following, please complete our online form at springharvest.org/additionalneeds

- Physical needs
- Communication, learning or behavioural difficulties
- Severe medical conditions

If your child needs support for any other reason (the following are examples), please email specialneeds@springharvest.org

- An allergy that may affect them during the programme
- They do not speak English
- They have experienced a recent bereavement or other difficult circumstance.

If you have any question about our provision, please call us on 01825 746509 or email specialneeds@springharvest.org

A carer of a child or young person will need to follow these guidelines whenever they are in the programme.

- Before you accompany a child or young person in their programme please identify yourself to the programme's Special Needs Coordinator. This should be done either when the child is registered within their programme or before the first session that you attend.
- You will be given a badge that will show your name and the name of the child or young person you are there to support. This badge must be worn all the time you are in the programme.
- Please ensure you sign in before you attend each session.
- Your role as carer is to assist your child or young person and to offer them whatever help and support they may need to participate in the programme.
- You must not spend time alongside any other child or young person while in the programme.
- If the child or young person in your care requires assistance with toileting, you will be required to assist them in this way, but you must be accompanied by a team member who is cleared to carry out this task. (This is to give reassurance to other children who are using the toilet facilities at the same time.)
- Before leaving the programme venue, with or without the child or young person in your care, please tell the Special Needs Coordinator. Please follow the programme's signing out procedure where there is one.
- If while in the programme you have any queries about your role as a carer, please speak to the Special Needs Coordinator.
- Carers must be 18 years old or over.